



New Manager Training Bootcamp

CDFAP Reporting in Greenport

Office of Water Resources Planning
Conservation District Support Section
June 18-20, 2019

Tom Wolf, Governor

Patrick McDonnell, Secretary

DEPGreenPort

List Applications



Applications

This list of applications to which you have access

Account Administration

Password change, e-mail address change, password recovery hint/answer, etc.

Logout

Logout of DEPGreenPort

Administration

Portal Admin

Internal Portal Administration

Reporting

CCD - CDFAP

CCD Reporting - CDFAP

CCD Rpt. #2

CBP/NMA/102/105/Team Sheets

Enroll

Click on the "Enroll" button to obtain a listing of available self-registered applications.

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Pennsylvania Department of Environmental Protection

Rachel Carson Building | 400 Market Street | Harrisburg, PA 17101



Commonwealth of Pennsylvania

Department of Environment Protection

County Conservation District Electronic Reporting

Main Menu

[View Reports that are Due \(8\)](#)

[View Reports that are In Progress \(1\)](#)

[View Reports that have been Returned \(1\)](#)

[View Reports that are Submitted](#)

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or send an e-mail to depgreenporthehelpdesk@pa.gov

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Due Reports

	District	Program	Form/Report	Report Period	Due Date
Start	ADAMS COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	ALLEGHENY COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	CARBON COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	CRAWFORD COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	MCKEAN COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	MONTGOMERY COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	NORTHUMBERLAND COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application For Funding	7/1/2019 - 6/30/2020	6/30/2019
Start	NORTHUMBERLAND COUNTY	CONSERVATION DISTRICT FUND ALLOCATION PROGRAM	CDFAP Application for Reimbursement - Manager and Technician	1/1/2019 - 3/31/2019	4/15/2019

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CDFAP Application for Funding

<u>District Manager</u> (1)		Not Applicable <input type="checkbox"/>
Annual Salary	<input type="text" value="\$0.00"/>	
Annual Salary Related Costs		
Workman's Compensation	<input type="text" value="\$0.00"/>	
Unemployment Compensation	<input type="text" value="\$0.00"/>	
Liability Insurance	<input type="text" value="\$0.00"/>	
Medical / Life Insurance	<input type="text" value="\$0.00"/>	
Social Security	<input type="text" value="\$0.00"/>	
Retirement	<input type="text" value="\$0.00"/>	
Other	<input type="text" value="\$0.00"/>	
Total Annual Salary Related Costs	<input type="text" value="\$0.00"/>	<input type="button" value="+ Calculate"/>
Total Annual Salary and Total Annual Salary Related Costs	<input type="text" value="\$0.00"/>	
Application Amount - 50 % of Salary and Benefits	<input type="text" value="\$0.00"/>	
<input type="text"/>		<input type="button" value="Browse..."/>
<hr/>		
<u>E & S Technician</u> (1)		Not Applicable <input type="checkbox"/>
Level of Delegation in E & S Program	<input type="text" value="▼"/>	
Annual Salary	<input type="text" value="\$0.00"/>	
Annual Salary Related Costs		
Workman's Compensation	<input type="text" value="\$0.00"/>	
Unemployment Compensation	<input type="text" value="\$0.00"/>	
Liability Insurance	<input type="text" value="\$0.00"/>	
Medical / Life Insurance	<input type="text" value="\$0.00"/>	
Social Security	<input type="text" value="\$0.00"/>	
Retirement	<input type="text" value="\$0.00"/>	
Other	<input type="text" value="\$0.00"/>	
Total Annual Salary Related Costs	<input type="text" value="\$0.00"/>	<input type="button" value="+ Calculate"/>
Total Annual Salary and Total Annual Salary Related Costs	<input type="text" value="\$0.00"/>	
Application Amount - 0 % of Salary and Benefits	<input type="text" value="\$0.00"/>	
<input type="text"/>		<input type="button" value="Browse..."/>
<hr/>		
<u>Agricultural Conservation Technician</u> (1)		Not Applicable <input type="checkbox"/>
Annual Salary	<input type="text" value="\$0.00"/>	
Annual Salary Related Costs		
Workman's Compensation	<input type="text" value="\$0.00"/>	
Unemployment Compensation	<input type="text" value="\$0.00"/>	
Liability Insurance	<input type="text" value="\$0.00"/>	
Medical / Life Insurance	<input type="text" value="\$0.00"/>	
Social Security	<input type="text" value="\$0.00"/>	
Retirement	<input type="text" value="\$0.00"/>	
Other	<input type="text" value="\$0.00"/>	
Total Annual Salary Related Costs	<input type="text" value="\$0.00"/>	<input type="button" value="+ Calculate"/>
Total Annual Salary and Total Annual Salary Related Costs	<input type="text" value="\$0.00"/>	
Application Amount - 100 % of Salary and Benefits	<input type="text" value="\$0.00"/>	

Conservation District UGWF Allocation Worksheet

YORK Conservation District

Cost Share Data (6/1/2017 - 6/30/2017 Period)

Traditional CDFAP Programs		District Supplemental UGW Funds	
		Total Available: \$450.28	
District Manager (1)			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
50 % Cost Share	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$800.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
District Manager Need	<input type="text" value="\$-800.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Add District Manager position		<input type="button" value="Add"/>	
E & S Technician (1)			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$1,200.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
E & S Technician Need	<input type="text" value="\$-1,200.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Add E & S Technician position		<input type="button" value="Add"/>	
Agricultural Conservation Technician (1)			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$1,000.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
Agricultural Conservation Technician Need	<input type="text" value="\$-1,000.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Add Agricultural Conservation Technician position		<input type="button" value="Add"/>	
General Administrative Assistance/Easement Support			
District Administrative Assistance Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
District Easement Support Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Total Administrative/Easement Need	<input type="text" value="\$0.00"/>	Total Admin Funds	<input type="text" value="\$0.00"/>
Special Projects Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Reserve Accounts Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Total District Supplemental UGW Funds Available		<input type="text" value="\$450.28"/>	
Total Supplemental UGW Funds Used		<input type="text" value="\$0.00"/>	
Remaining Supplemental UGW Funds		<input type="text" value="\$0.00"/>	

Traditional CDFAP Programs		District Supplemental UGW Funds	
		Total Available: \$450,28	
District Manager (1)			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
50 % Cost Share	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$0.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
District Manager Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
District Manager (2) Remove			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
50 % Cost Share	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$0.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
District Manager Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Add District Manager position Add			
E & S Technician (2) Remove			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$0.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
E & S Technician Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Add E & S Technician position Add			
Agricultural Conservation Technician (1)			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$0.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
Agricultural Conservation Technician Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Agricultural Conservation Technician (2) Remove			
Salary	<input type="text" value="\$0.00"/>		
Benefits	<input type="text" value="\$0.00"/>		
Total Salary & Benefits	<input type="text" value="\$0.00"/>		
CDFAP Allocation	<input type="text" value="\$0.00"/>		
Other Program Funding	<input type="text" value="\$0.00"/>		
Agricultural Conservation Technician Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Add Agricultural Conservation Technician position Add			
General Administrative Assistance/Easement Support			
District Administrative Assistance Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
District Easement Support Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Reserve Accounts Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Total Administrative/Easement Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
Special Projects Need	<input type="text" value="\$0.00"/>	UGW Funds	<input type="text" value="\$0.00"/>
		Total Supplemental UGW Funds Used	<input type="text" value="\$0.00"/>
		Total District Supplemental UGW Funds Available	<input type="text" value="\$0.00"/>
		Total Supplemental UGW Funds Used	<input type="text" value="\$0.00"/>

Conservation District Fund Allocation Program
 Application For Reimbursement - Manager and Technician Cost Share Program
 NORTHUMBERLAND COUNTY Conservation District
 Cost Share Data (1/1/2019 - 3/31/2019 Period) SAP Vendor ID: 120479

<u>Total Cost of Employing District Manager (1)</u>		<u>Month</u>	<u>Expenses</u>	<u>Remaining Allocation Amount</u>
				\$18,457.92
		January	\$0.00	
		February	\$0.00	
		March	\$0.00	
Total Cost for Quarter			\$0.00	
Amount to be reimbursed at maximum 50% rate				\$0.00
<u>Activity Reports</u>				
	January			Browse...
	February			Browse...
	March			Browse...

<u>Total Cost of Employing E & S Technician (2)</u>		<u>Month</u>	<u>Expenses</u>	<u>Remaining Allocation Amount</u>
				\$0.00
		January	\$0.00	
		February	\$0.00	
		March	\$0.00	
Total Cost for Quarter			\$0.00	
Amount to be reimbursed at maximum 100% rate				\$0.00
<u>Activity Reports</u>				
	January			Browse...
	February			Browse...
	March			Browse...

Grand Total to be Reimbursed				\$0.00
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Reimbursement Method
 Check
 Electronic Funds Transfer

▶ Continue
Save
Cancel

Conservation District Fund Allocation Program
Application For Reimbursement - Agricultural Conservation Technician Cost Share Program
SUSQUEHANNA COUNTY Conservation District
Cost Share Data (7/1/2018 - 9/30/2018 Period) SAP Vendor ID: 142084

<u>Total Cost of Employing Agricultural Conservation Technician (3)</u>		<u>Remaining Allocation Amount</u>
<u>Month</u>	<u>Expenses</u>	\$36,003.38
July	\$0.00	
August	\$0.00	
September	\$0.00	
Total Cost for Quarter		\$0.00
Amount to be reimbursed at maximum 91.14% rate		\$0.00
<u>Activity Reports</u>		
July	<input type="text"/>	Browse...
August	<input type="text"/>	Browse...
September	<input type="text"/>	Browse...
<hr/>		
Grand Total to be Reimbursed		\$0.00
<hr/>		
Reimbursement Method	<input type="radio"/> Check <input type="radio"/> Electronic Funds Transfer	

▶ Continue

📁 Save

❌ Cancel

Conservation District Fund Allocation Program
 Administrative Assistance Program Financial Statement
 SUSQUEHANNA COUNTY Conservation District
 Cost Share Data (7/1/2017 - 6/30/2018 Period)

<u>Allocation Amount:</u>	<u>\$181,096.02</u>
<hr/>	
Director and associate director mileage and travel expenses to district meetings or other official business:	<input type="text" value="\$0.00"/>
<ul style="list-style-type: none"> - Monthly District Board meetings or committee meetings - Statewide or regional committee meetings - Meetings with DEP, PDA or PACD - Travel expenses, ex: meals, meeting registrations and hotel costs 	
Publishing the annual report:	<input type="text" value="\$0.00"/>
<ul style="list-style-type: none"> - Time, materials, photos printed, consulting - Printing of final version 	
Liability and/or errors and omissions insurance:	<input type="text" value="\$0.00"/>
<ul style="list-style-type: none"> - General liability - Liability insurance for a special event - Consultant/broker to research policies 	
Postage & Shipping:	<input type="text" value="\$0.00"/>
Bond:	<input type="text" value="\$0.00"/>
<ul style="list-style-type: none"> - All employees and directors that has access to any district accounts should be bonded 	
Legal Fees:	<input type="text" value="\$0.00"/>
Expenses relating to keeping full and accurate district records:	<input type="text" value="\$0.00"/>
<ul style="list-style-type: none"> - Cost of QuickBooks or other accounting program and upgrades to the program - Accounting/QuickBooks classes/Accounting Services - Financial Planner and services - Admin or clerical staff salary & benefits - Partial manger salary & benefits for keeping accurate records - Computer and printing equipment for admin, clerical and manager staff - Copier, scanner purchase, lease maintenance agreements and supplies - Filing cabinets - Computer: storage, external hard drives, backup systems, security systems/programs - Office space rental for admin staff and filing cabinets or other storage of records - Other office equipment or furniture (chairs, desks, cubical walls) for admin, clerical & manager - Telephone charges for the office - Upgrade phone system, conference phones, other communications equipment/technology - Office supplies, envelopes, paper, pens, etc. - IT support for those keeping district records - Training relating to keeping accurate records - Bank fees/charges - Cost to advertise public meetings, employment positions 	
Cost of District Audit:	<input type="text" value="\$0.00"/>
District Planning:	<input type="text" value="\$0.00"/>
<ul style="list-style-type: none"> - Strategic Planning - Annual Planning 	
Agricultural Land Preservation Administrative Expenses:	<input type="text" value="\$0.00"/>
Reserve Account: (Approval required by the SCC)	<input type="text" value="\$0.00"/>
Administration of Other District Programs:	<input type="text" value="\$0.00"/>
<u>Total:</u>	<input type="text" value="\$0.00"/>

Report of Expenses for UGWF PUC Block Grants to Conservation Districts
ALLEGHENY COUNTY Conservation District
Cost Share Data (7/1/2017 - 6/30/2018 Period)

Block Grant Amount: **\$57,901.51**

 Expense Category HELP

Total Expenses

1. Conservation District Employment Costs/Actual:	<input type="text" value="\$0.00"/>
2. Conservation District Employment Costs/Reserve Account:	<input type="text" value="\$0.00"/>
3. Conservation District Office/Property Costs/Actual:	<input type="text" value="\$0.00"/>
4. Conservation District Office/Property Costs/Reserve Account:	<input type="text" value="\$0.00"/>
5. Conservation District General Administrative Costs:	<input type="text" value="\$0.00"/>
6. Conservation District Cost for Authorized Programs:	<input type="text" value="\$0.00"/>
7. Conservation District Director Expenses:	<input type="text" value="\$0.00"/>
8. Conservation District Costs for Installed Practices:	<input type="text" value="\$0.00"/>
9. Conservation District Costs for Installed Control Measures:	<input type="text" value="\$0.00"/>
10. Conservation District Costs for Conducting Soil Erosion Surveys/Research:	<input type="text" value="\$0.00"/>
11. Conservation District Costs for Assistance to Advisory Councils:	<input type="text" value="\$0.00"/>
12. Conservation District Costs for General Assistance to Landowners:	<input type="text" value="\$0.00"/>
13. Conservation District Costs for Technical Assistance to Landowners:	<input type="text" value="\$0.00"/>
14. Conservation District Costs for Technical Assistance to Local Governments:	<input type="text" value="\$0.00"/>
15. Other Conservation District Expenses as authorized by the Conservation District Law:	<input type="text" value="\$0.00"/>
16. Funds put into other reserve account:	<input type="text" value="\$0.00"/>
Reason for Reserve Account:	<input type="text"/>
Grand Total of Expenses:	<input type="text" value="\$0.00"/>

 Continue

 Save

 Cancel

Review Your Submission


Act 69 Notification

The Summary View page presented you with an overall final look at the information that you will be submitting to DEP if you select the *Yes, Submit button. The Summary View page also gave you the opportunity to revise and make modifications to data on any part of the report. Please note that once you click the *Yes, Submit button, your submission becomes an official DEP record and you will not be able to change the information submitted. If you would like to re-edit your report, click Edit Report.

Please Note: If after selecting the *Yes, Submit button you discover that your information is incorrect, notify DEP immediately.

*Pursuant to the Pennsylvania Electronic Transactions Act - Act 69, you are about to engage in an electronic transaction with the Commonwealth of Pennsylvania. You are submitting official information. Any false statement is subject to substantial civil and criminal penalties, including 18 P.S. section 4904 (relating to unsworn falsification to authorities).

I have reviewed the entire PDF on the [PDF Summary View Page](#)

 Yes, Submit

 Edit Report

 Cancel

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Application For Funding
Conservation District Fund Allocation Program
ADAMS COUNTY Conservation District

Thank you for your submission!

To submit another report or to return to the Main Menu click the link below.

[County Conservation District Electronic Reporting](#)

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pennsylvania
DEPARTMENT OF ENVIRONMENTAL PROTECTION



Questions?

Karen Books

717-772-5649

kbooks@pa.gov