



Employment Management & Law Webinar Series – Summer 2020 Session Agenda

Wednesday June 3 1:00pm – 3:00pm

- Key Hiring Considerations for Employers (mandatory background checks for volunteers and employees, interviews, advertisements, etc.)
- Furloughs & Layoffs
- Workplace, Work-from-Home, and Leave Policies (social media, cell phone, paid leave, parental leave & FMLA policies, etc.)

Wednesday July 8 1:00pm – 3:00pm

- Harassment Training
- Managing Employee Absences

Wednesday August 5 1:00pm – 3:00pm

- Wage, Hour and Employee Classification (comp time, independent contractors, “off-duty” work, overtime exemption tests, and other critical wage and hour compliance issues)
- Best Practices for Employee Management (confidentiality and communication issues, when to get legal help, and guidance on addressing employee conduct and performance concerns)

Thursday September 3 times t.b.d.

- In-person follow up session with Adam Long at 2020 Management Summit, Wyndham Garden State College